



## Education

CHC30221

### Certificate III in School Based Education Support

All information correct as of February 2022

#### ABOUT THE COURSE

This qualification reflects the role of workers who assist teachers and support student learning in a range of classroom settings. They complete general administrative as well as operational tasks to support students with learning under the guidance of a teacher or other educational professional. Work requires use of discretion and judgement within the boundaries of established policies and procedures.

Education support workers work mainly with students in classroom settings in primary or secondary schools, as defined by State/Territory legislation.

#### JOB ROLES

The following job roles are defined for this course:

- Support worker (Community Services)

#### PATHWAYS FROM THIS QUALIFICATION

This qualification forms an integral component of the pathway in Education Support and into Teacher Education. Students that complete the Certificate III in Education Support will qualify to apply for entry into a Bachelor of Education.

#### COURSE REQUIREMENTS

There are no entry requirements for this qualification.

#### COURSE LOCATION, DURATION AND MODE OF STUDY

- Locations:** Batchelor Campus, Desert People's Centre Campus
- Duration:** 18 months full time study  
2 year part time study
- Mode:** Workshop (on campus), Workplace
- Workshops:** This course includes approx. 9X1 week workshops

#### COURSE FEES

Students who are Northern Territory (NT) residents and wish to enrol in a course that is subsidised by the Northern Territory and/or Commonwealth Government will also be charged fees.

Interstate students who enrol in the Certificate III, IV or Diploma in Media and the Certificate IV or Diploma of Aboriginal and/or Torres Strait Islander Primary Health Care, will be charged the same rate as a NT resident.

Freecall 1800 677 095  
Email [enquiries@batchelor.edu.au](mailto:enquiries@batchelor.edu.au)  
RTO provider 0383

[batchelor.edu.au](http://batchelor.edu.au)



**Batchelor  
Institute**

The fees will be charged at:

- > \$2.20 per nominal hour for enrolment
- > \$50.00 per Recognition of Prior Learning (RPL) application

Students are eligible to apply for a fee exemption in accordance with Fee Exemption rules for the relevant year

<https://www.batchelor.edu.au/students/fees/>

More information regarding course fees and paying course fees can be found on the Batchelor Institute website

<https://www.batchelor.edu.au/students/fees/>

## MATERIALS AND EQUIPMENT

The learner must provide the following materials and equipment:

- > Basic stationery—paper, pencil, pen

## COURSE REQUIREMENTS

To achieve CHC30221 Certificate III in School Based Education Support a total of 15 units of competency must be completed comprising of 10 core and 5 elective units as detailed in the packaging rules and listed below.

The core units are mandatory. The elective units have been selected following consultation with local industry requirements. The elective units may vary between delivery locations.

Core Units (12 required)

Unit Code	Unit Title	Nominal Hours
CHCDIV001	Work with diverse people	40
CHCEDS033	Meet legal and ethical obligations in an education support environment	35
CHCEDS034	Contribute to the planning and implementation of educational programs	70
CHCEDS035	Contribute to student education in all developmental domains	60
CHCEDS036	Support the development of literacy and oral language skills	55
CHCEDS037	Support the development of numeracy skills	60
CHCEDS057	Support students with additional needs in the classroom	85
CHCEDS059	Contribute to the health, safety and wellbeing of students	30
CHCEDS060	Work effectively with students and colleagues	50
CHCEDS061	Support responsible student behavior	45

Elective Units (5 required)

Unit Code	Unit Title	Nominal Hours
CHCEDS038	Communicate with students, parents and colleagues in an Aboriginal or Torres Strait Islander language	40
CHCEDS039	Work effectively as an Aboriginal and/or Torres Strait Islander education worker	40
CHCEDS050	Support Aboriginal and/or Torres Strait Islander education	55
CHCPRT001	Identify and respond to children and young people at risk	40
HLTWHS001	Participate in work health and safety	40
CHCPRP003	Reflect on and improve own professional practice	120

## General information

### BACHELOR INSTITUTE ENTRY REQUIREMENTS

#### Literacy and Numeracy

When you enrol in a course at Batchelor Institute, you should be able to speak, read and write in English at the level required for the course you are undertaking. If you need help to improve your literacy and numeracy skills, there are specific courses and other assistance available.

#### Minimum age for students

Students must meet the minimum age requirement to be able to enrol with Batchelor Institute. The minimum age will depend on several factors.

Where:

- Training is delivered in a regional or remote community, and the student no longer engages and/or participates in secondary schooling, the student must be 15 years or older at the time training commences
- Training is delivered on the Batchelor Campus or Desert People Centre Campus, and where the student attends training during the day, but are not accommodated overnight, the student must be 17 years or older at the time training commences; or
- Training is delivered in any location, and the student requires to be travelled by Batchelor Institute to a training delivery location, the student must be 18 years or older at the time training commences.

#### ABSTUDY

You will need to apply to ABSTUDY once you have enrolled at Batchelor Institute so your travel can be arranged (if travel is applicable). To do this you will need to obtain a VET Enrolment and Fees Invoice from the Institute and then take it to your nearest Centrelink Office, to complete an ABSTUDY application.

#### STUDENT TRAVEL

The Away from Base (AFB) Mixed-Mode program supports Indigenous students who are studying an approved mixed-mode course by distance education to access compulsory course elements in another location away from their permanent home for short periods of time.

A 'mixed-mode' AFB course is a nationally accredited course that is delivered through a combination of distance education and face-to-face residential teaching. AFB contributes towards the costs of travel, meals and accommodation.

If you have to attend a workshop away from your home, are in receipt of ABSTUDY and are enrolled in an ABSTUDY approved course, your travel, accommodation and meals will be organised by Batchelor Institute.

### RECOGNISING YOUR KNOWLEDGE

Batchelor Institute recognises the importance of skills and knowledge that you may already have. You may have gained these through other work or study you have done or through life experience.

Recognition of Prior Learning (RPL) is a process that tries to match these skills and knowledge to the outcomes of your course to assess whether you have achieved the required learning outcomes. If you think you are eligible for RPL, contact us for more information.

Batchelor Institute also recognises qualifications and statements of attainments gained from any other Australian Registered Training Organisation, where nationally accredited training has been undertaken. This form of recognition may include Credit Transfers.

### EDUCATIONAL AND STUDENT SUPPORT

Students who have been identified as needing extra support services besides those already identified will have the extra support identified within their individual training plan and the support services will be arranged accordingly.

#### Student Support

Freecall: 1800 677 095 | Email: [student.support@batchelor.edu.au](mailto:student.support@batchelor.edu.au)

#### TIMETABLES

Timetables for students attending workshops at the Batchelor or Desert Peoples Centre Campuses can be found here: <https://www.batchelor.edu.au/students/timetables/>

#### OTHER COURSES

Batchelor Institute offers many VET courses across a range of different disciplines. You can study courses relating to community services, construction, health, business, education, resource and infrastructure and creative arts.

To get more information about Batchelor Institute and the courses we offer, go to: <https://www.batchelor.edu.au/students/courses/vet-courses/>

#### FOR MORE INFORMATION

Please visit: <https://training.gov.au/Training/Details/CHC30221>