



HDR17 – HIGHER DEGREES BY RESEARCH CHANGE OF ENROLMENT

SECTION 1 – PERSONAL DETAILS

Student Number	Title	Mr	Mrs	Ms	Miss	Dr
Surname	Preferred Name					
Given Names	Date of birth (dd/mm/yyyy)					
Email	Phone					

SECTION 2 – PROGRAM DETAILS

Program name

Units to be added

Please ensure the units you would like added to your enrolment are available in the chosen semester, location and mode. Semesters start in February and July each year.

Unit Code	Semester	Delivery Location	Mode (I/E/M)	Unit Name

Units to be withdrawn

Please ensure you read the important information on page 2.

Unit Code	Semester	Delivery Location	Mode (I/E/M)	Unit Name

Reason for withdrawal

SECTION 3- IMPORTANT INFORMATION

Withdrawal from the whole course

Withdrawal from a course requires the completion of *HDR21: Discontinuation of HDR Program* form.

For those enrolled in the qualifying unit

If a candidate does not satisfactorily complete the qualifying unit, they will be ineligible to enrol in the thesis units and their candidature will be terminated.

Exceptional circumstances

The Research Committee in recognition of exceptional circumstances, may approve an 'exceptional' leave of absence or intermission of candidature. Candidates should apply in writing to the HDR Coordinator and provide supporting evidence.

ABSTUDY/AUSTUDY

It is the responsibility of the student to ensure that eligibility for ABSTUDY/AUSTUDY is maintained if their enrolment is changed in any way.

SECTION 4 - STUDENT DECLARATION AND SIGNATURE

1. I declare that the information I have supplied on this form is, to the best of my knowledge, correct and complete.
2. I understand that I am responsible for notifying Centrelink of the changes to my study load where applicable.

Signature of Student

Date

SECTION 5 - WHERE TO SEND YOUR FORM

Return address details are located at the top of this form. Please mark to the attention of the Higher Degrees by Research Coordinator

OFFICE USE ONLY

HDR Coordinator Use only	Student Operations Use	
Date approved	Date received	Date processed
Approved by	Received by	Processed by

This information will be stored and used at Batchelor Institute in accordance with the *Northern Territory Information Act*.
If you have any queries regarding storage and collection of your information, please contact the Institute at enquiries@batchelor.edu.au or phone (08) 8939 7111.