

Policy

Minimum Age of Students



Date of approval	19 June 2026	Approved by	Senior Executive Team (SET)
Date of effect	19 June 2026	Review date	30 June 2029
Responsible Owner	Director Student Experience	Version	v1 2026
Functional Manager	Manager Student Administration		

1. Outline

This policy outlines the obligations of Batchelor Institute of Indigenous Tertiary Education (the Institute), including staff and students, regarding the minimum age requirements for the following:

- Enrolment into a program, course, qualification, recognised skill set or individual unit, or like, delivered by the Institute, regardless of the funding source or Academic Division (VET & HER).
- Institute organised travel and/or accommodation, regardless of funding source or location.

2. Summary

This policy applies to all staff and students of the Institute.

3. Policy statement

- 3.1 This policy applies to all commencing and continuing students enrolling in a program, course, qualification, recognised skill set or individual unit from 01 April 2026.

Enrolment

3.2 Delivery on Campus

- 3.2.1 All students who enrol in a program, course, qualification, recognised skill set or individual unit and where delivery is on a Batchelor Institute campus, must be 18 years old at the time of enrolment.

3.3 Delivery on Community (off campus)

- 3.3.1 All students who enrol in a program, course, qualification, recognised skill set or individual unit and where delivery is on community (off-campus), must be 18 years old at the time of enrolment, or where they are under 18 must be disengaged from school and be a minimum of 15 years old at the time of enrolment.

3.3.2 If students are not disengaged from school and not under a VET for Secondary Schools (VETfSS) Contract dictated by the State Training Authority, such as NT Department of Education (DET) they must be 16 years old at the time of enrolment.

3.3.3 This applies to Regional or Remote locations, excluding Batchelor township.

3.4 Delivery of VET for Secondary Schools

3.4.1 All students who enrol in a program, course, qualification, recognised skill set or individual unit under a VET for Secondary Schools (VETfSS) Contract dictated by the State Training Authority, such as NT Department of Education (DET) may be under 18 but must be a minimum of 14 years old at the time of enrolment.

Travel and/or Accommodation

3.5 All students who enrol in a program, course, qualification, recognised skill set or individual unit and where the Institute is required to organise travel and/or accommodation as part of an AFB activity, such as a residential workshop or field trip, must be 18 years old at the time of enrolment.

Exceptions

3.6 Exceptions to this policy may be approved by the Deputy Chief Executive Officer or Chief Executive Officer.

3.7 The Director Student Experience may approve the continued enrolment and/or travel of students who enrolled prior to the date of effect of this policy under grandfathering arrangements.

4. Responsibilities

The responsibilities are as outlined in the Policy Statement above.

5. Acronyms and Terms

<i>Acronym/Term</i>	<i>Definition/Description</i>
DET	NT Department of Education
VET	Vocational Education Training
VETfSS	Vocational Education and Training for Secondary Schools
HER	Higher Education and Research
Grandfathering arrangement	a provision in which an old rule continues to apply to some existing situations while a new rule will apply to all future cases

6. Related Documents

- VET Enrolment Policy,
- Doctor of Philosophy Rules,
- Master of Philosophy Rules, and
- Student Eligibility VET Policy (NT Department of Education and Training).

7. Non-Compliance

- 7.1 Non-compliance with Governance Documents is considered a breach of the Staff Code of Conduct and is treated seriously by the Institute. Reports of concerns about non-compliance will be managed in accordance with the applicable disciplinary procedures.
- 7.2 All staff members have an individual responsibility to raise any suspicion, allegation or report of fraud or corruption in accordance with the Fraud and Corruption Control Policy and Whistleblower Reporting (Improper Conduct) Procedure and Guideline.

8. Modification History

<i>Date</i>	<i>Version</i>	<i>Authority</i>	<i>Sections Modified & Details</i>
June 2026	v1 2026	SET	New policy

9. Feedback

If you have any comments or feedback about this Policy, please contact the Manager, Student Administration – SMS Compliance and Government Load Reporting on (08) 8939 7215.