

## ITAS STUDENT APPLICATION

Use this form to register your interest in receiving tutoring assistance.

The Indigenous Tutorial Assistance Scheme (ITAS) is open to Aboriginal and Torres Strait Islander students.

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### SECTION 1 - PERSONAL DETAILS - all applicants to complete

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Are you Aboriginal and/or Torres Strait Islander? ☐ Yes ☐ No

Student number

Full name

Preferred name  
(if applicable)

Other names that you are known by:

Date of Birth ☐ Female ☐ Male ☐ Gender X

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### SECTION 2 - CONTACT DETAILS - all applicants to complete

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#### Postal Address

Number & Street  
or PO Box

Suburb/Town

State

Post Code

Mobile number

Home number

Work number

Email address

#### Home Address - If different to your postal address

Number & Street  
(Cannot be a PO Box)

Suburb/Town

State

Post Code

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### SECTION 3 - TUTORIAL ASSISTANCE - all applicants to complete

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Please list the course(s) you are enrolled in

Course code	Course name

In this section, list units you will study. Teaching Periods indicate the period in which you are starting a particular unit.

Teaching periods: **Period 1** – 01 Jan – 31 Mar | **Period 2** – 1 Apr – 30 Jun | **Period 3** – 1 Jul – 30 Sep | **Period 4** – 1 Oct – 31 Dec

Unit code	TP	Delivery location	Unit name	Training start date	Training end date

### Location

Where do you want the tutoring to take place? For example: on campus, at home, or both.

☐ On campus   ☐ At home   ☐ Both on campus and at home   ☐ Other

### Tutor

Do you have a preferred tutor?

☐ No, the Institute can select my tutor   ☐ Yes (please provide details below)

Tutor's name

Phone

Email address

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## SECTION 4—IDENTIFIED SKILLS

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Please tick below the skills that you need help with.

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|--|---|
| <input type="checkbox"/> Time management               | <input type="checkbox"/> Referencing / bibliography       |
| <input type="checkbox"/> Discussion of course content  | <input type="checkbox"/> Computing / IT skills            |
| <input type="checkbox"/> Assignment / essay planning   | <input type="checkbox"/> Research skills                  |
| <input type="checkbox"/> Interpreting assignment topic | <input type="checkbox"/> Proof-reading and editing skills |
| <input type="checkbox"/> Understanding terminology     | <input type="checkbox"/> Exam preparation                 |
| <input type="checkbox"/> Effective study skills        | <input type="checkbox"/> Maths skills                     |
| <input type="checkbox"/> Academic writing skills       |   |

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## SECTION 5—STUDENT DECLARATION

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- ☐ I declare that the information given by me in this application is true and correct and I understand that the provision of false or misleading information is a serious offence.
- ☐ I agree to participate fully in any tuition arranged.
- ☐ I understand it may take up to 2 to 3 weeks for application processing.
- ☐ I agree to give my tutor at least 12 hours notice if I cannot attend a scheduled tutorial.
- ☐ If two consecutive 'NO SHOWS' occur my contract may be cancelled.
- ☐ I agree to my name and contact details being given to a tutor.
- ☐ I will notify the Institute, in writing, of any changes to this information, within seven (7) days of that change occurring.
- ☐ I understand that the Institute does not conduct screening checks of any individual applying to become an ITAS tutor, except where required by law.
- ☐ I understand that the Institute collects this information for the purposes of administering the ITAS program and protects the information in accordance with the Privacy Act 1988.
- ☐ I understand that the Institute may disclose this information to Commonwealth, State or Territory agencies where required by law or for program reporting and monitoring purposes.

Student's signature

Date

Approved by - signature

Date